

Indian Institute of Technology Kanpur

Minutes of the IAC meeting held on 18th March, 2011

Time & Venue: 05.00 PM; FB-212

Following members were present:

Prof. S G Dhande, Prof. R. K. Thareja, Prof. V Chandrasekhar, Prof. Sanjay Mittal, Prof. Partha Chakraborty, Prof. C Venkatsean, Prof. R Sankaramakrishnan, Prof. Goutam Deo, Prof. Onkar Dikshit, Prof. H Karnick, Prof. S Qureshi, Prof. L Krishnana, Prof. Dipak Mazumdar, Prof. P M Dixit, Prof. Kamal K Kar, Prof. Amlendu Chandra, Prof. Neeraj Mishra, Prof. B Bhattacharya, Prof. V Ravishankar, Mr. S Singhal, Prof. Zakir Hossain, Dr. Pankaj Apte, Dr. V D Shrivastava, Dr. Shalabh, Dr. D Goswami, Dr. S. Panda

At the outset, the IAC Chairman welcomed all the members. The Core Curriculum Committee (CCC) Chairman presented the CCC report. The first year students will be subjected to new APCR regulations. Each class will be divided into two groups consisting of 520 and 315 students. All tutorials will have maximum 40 students. Table 5 will be revisited in the next IAC meeting to be held in the month of April. HoDs were asked to consider the option of offering all the core courses in both the semesters. IAC members broadly approved the CCC report.

There was a discussion about the distribution of tutors allocated to different departments. It was pointed out that complaints are being received for the core courses both from the students and the instructors.

There was a long discussion regarding the poor attendance in classes. It was mentioned that several courses do not have text books and some are based purely on lecture notes. It was brought to the attention of members that there should be a committee for each core course. Regular meetings must be held between the instructors and tutors. Tutors must attend the classes. Discussions must be held with the tutors regarding the midsem and end-semester question papers. Answers must be put up within couple of days of exams. There must be a course file and a web site for each core course.

All HoDs are requested to look into these aspects and have meetings with the Instructor in-charge of core courses. When there are serious reservations or if there is a crisis, HoDs have been asked to bring it to the attention of DOAA and Director.

The Chairman of Institute Safety Committee made a presentation of various safety aspects of the institute. He has been asked to write a manual regarding the Institute safety. It was suggested that the General guidelines applicable to everyone can be enforced. There should be a safety audit at the institute level. While every lab may not have the same level of safety requirements, it was stressed that each lab must have a

safety manual. Institute staff must be trained and fire alarms at various places must be checked at regular intervals. There was also a suggestion that as part of the PG student orientation, we must hold a safety-related lecture. While evolving a policy related to safety-related issues, IAC Chairman advised that we must follow the Indian standards.

R. Sankararamakrishnan
(Prof. R. Sankararamakrishnan)
Convener, IAC

S. G. Dhande
(Prof. S. G. Dhande)
Chairman, IAC